

BRIXWORTH PARISH COUNCIL

*Minutes of the meeting held on Tuesday, 27 April 2010 at 7.15p.m.
in the Community Centre, Spratton Road, Brixworth*

Present: Councillors: I Barratt, C Bament, R Chattaway, S Gilkes, Mrs A Gunnett, M Lacey, R Low, Mrs E Nunn, S Pointer, M Ward, Mrs E Wiig

In Attendance: Mrs J Macken – Parish Clerk
PCSO J Hillery- Northants Police
PC R Walker- Northants Police
1 member of the public

10/957 Apologies for absence

Members apologies for absence were received and accepted from Cllr F Wiig, Cllr Whiffen and Cllr Monk
Apologies had also been received from County Cllr C Millar.

10/958 Declaration of Interest on Agenda Items

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee

10/959 Signing of the Minutes of the Last Meeting 30 March 2010

The minutes of the meetings held on 30 March 2010 and signed by the Chairman as a true and correct record of this meeting.

There were no members of the public present wishing to address the Council, therefore the meeting continued.

10/960 Police Representative's Report

The meeting welcomed PC Rob Walker to Brixworth.

The following crimes have been reported for the past month: -

02/04/10 Criminal Damage – Ryngwell Close – Mother and son have an argument, son becomes angry and kicks hole in the wall.

04/04/10 Burglary Non Dwelling – Unknown person have entered garage by unknown means and removed items from within.

05/04/10 Burglary Dwelling – Highslade – Unknown person have smashed rear window and taken car keys along with car.

08/04/10 Theft Of Motor Vehicle – Eastfield Road – Unknown person uses unknown means to remove secure motor vehicle.

08/04/10 Shoplifting – Co-op – Known male enters shop and select items from within and leaves without attempting to pay.

11/04/10 Attempted Burglary – Froxhill Crescent – Unknown person have attempted to gain access to garage by using unknown instrument to lever the top of the door.

12/04/10 Attempted Burglary – St David's Close – Garage door collapses believe to have been tampered with.

12/04/10 Burglary Dwelling – Person unknown gains entry to secure pub by smashing ground floor window. Alcohol is taken.

26/04/10 Theft From Vehicle – Northampton Road – Unknown person have bent back passenger door in order to gain entry, entry has been gained and stereo system taken.

27/04/10 Interfering with Motor Vehicle – Unknown person have forced drivers side door and broken the lock, no entry gained.

Due to the high level of Car Key Burglaries in the village last month, the Police have been delivering awareness leaflets to properties with high performance cars.

10/961 County Councillors Report

Cllr Millar had sent his apologies.

Planning

10/962 Minutes of Meetings 19 April 2010

The Minutes of the Committee Meeting held on the 19 April 2010 having been previously distributed were accepted.

10/963 Approvals and Refusals report April 2010

Approvals

DA/2010/0026 Mr Mortin, 11 Eaglehurst, Brixworth

Conversion of garage to family room

25.1.10 PC No objection

22.2.10 DDC Approved

DA/2010/0027 Society of Merchant Venturers, Bristol, BS8 3NH

Barn at South Lodge, Park Farm, Spratton Road, Brixworth NN6 9DS

Conversion of agricultural building to B1 use (offices)

25.1.10 PC Objects

17.2.10 DDC Approved

DA/2010/0032 Mr Whiffen, Park View, 35 Lesson Road, Brixworth

Conversion of garage to bedroom

25.1.10 PC No objection

22.2.10 DDC Approved

DA/2010/0064 Mr Cavey, 10 Eastfield Road, Brixworth

Two bay windows to front of property

22.3.10 PC No objection

19.3.10 DDC Approved

DA/2010/0132 Dr Peter Williams, Cedars Farm, Silver Street, Brixworth

Conversion and extension of outbuilding to from a three bed property. Construction of a single storey pitched roof stone garage

8.3.10 No objection

31.3.10 DDC Approved

DA/2010/0161 Mr Hall, Welford Rd, Spratton 75 Northampton Road, Brixworth -

Refurbishment and extension of existing dwelling house to create two dwellings.

Erection of four new houses. Shared access and driveway and associated landscaping. (resubmission)

23.3.10 PC No objection

26.3.10 DDC Approved

Refusals

DA/2009/0168 Land to the north of Draughton Harrington, Draughton

Construction of a seven wind turbine farm

17.6.09 PC No objection

21.1.10 DDC Refused

10/964 Amended Application DA/2010/0083 Old Station Yard, Station Road, Brixworth

Outline application for erection of B1 units, access and nine dwellings

The Parish Council noted the additional information, however the Council's previous response on the 25 February 2010 still stands, which is that the Parish Council objects to this outline planning application in the manner that has been proposed.

It was noted that the letter states, that the County Council are supporting this proposed development for new employment and had agreed to provide a grant of £175,000 towards the project. The Clerk is to ask County Cllr Millar whether it would be possible for the Parish Council to be made aware of any financial support from the County Council for future developments, within the Parish.

Finance

10/965 Income Received for March 2010

The Clerk reported the Income received for March 2010, which was as follows: -

Received from	Details	£
Natwest Bank	Bank Interest Jan - Mar 09	14.90
Community Centre	Hall Hire	604.21
AFC Crown	Hire of Ashway PF C/Rooms & pitch	400.00
		<u>1,019.11</u>

10/966 Bank Reconciliation as at 31 March 2010

The bank reconciliation as at the 31 March 2010 was reported and accepted as follows:

Current Account	£20,958.99
Reserve Account	£128,885.36
Less Cheques outstanding	£15,406.64
Balance Carried forward as at 1.04.10	£134,437.71

10/967 Income and Expenditure & Reserves Report for March 2010

There is an actual overall underspend of £13,000 when comparing the budget to actual expenditure.

The overall Income was on target. Income from interest was below budget due to the low interest rates. Olive Branch income was below budget due to the Council's decision to reduce the Olive Branch's rent for the year.

10/968 Report on the Financial Year End 31 March 2010

At the beginning of the year the reserves total was £124,519.56, £61,784.15 in General Reserves. At the end of the year the reserves total is £111,688.65, £53,203.24 in General Reserves. The surplus income over expenditure for the year, which is to be transferred to the reserves, is £23,357.75. This figure includes Earmarked Reserves £10,000 (unspent DDC grant for BMX/Skate project, which may have to be paid back) and £1,000 Ashway Playing Field Car Park Fund. It was agreed to transfer £1650.00 to the Community Centre Refurbishment Earmarked Reserve. (A condition of the lease is for the Council to decorate the Community Centre every seven years). The remainder surplus £10,722.65 will be transferred to the General Reserves.

The General Reserves are 65% of the Councils precept for the year. The Council ensures that the General Reserves is maintained at a three months operating level, in the case of an emergency and that the District Council failed to provide the Parish Council with the precept set.

10/969 Renewal of the Annual Insurance

Following the recommendation of the Finance Committee, it was resolved to approve the payment for the renewal of the Council's insurance policy with Aviva, for the sum of £2,675.92.

10/970 NCALC Internal Auditor for the Year Ending 31 March 2010

It was resolved to approve NCALC as the Internal Auditor for 2010/11 at a cost of £257.23. The NCALC Terms of Reference were accepted.

10/971 Annual Subscription to NCALC £1,033.26

It was resolved to renew the Annual Membership to Northamptonshire County Association of Local Councils (NCALC) for the year 2010/11 at a cost of £776.03.

10/972 Community Centre Business Rates

It was noted that the Charity Commission has approved the charity registration application for the Community Centre. The Clerk is to write to the District Council to apply for tax relief on the Business Rates.

10/973 Bills for Payment for April 2010

A schedule of payments, to be made in April 2010 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

<u>Direct Debit Payments</u>		£
	Payment To	Reason for Payment
	British Gas Business	Elec. Chgs Mar. - May 09 - Changing/Rooms 266.43
<u>Minute</u>	<u>Payment To</u>	<u>Reason for Payment</u>
	4264 Groundsman	Groundman's Salary Apr 2010 1,074.85
	4265 Clerk	Clerk's Salary Apr 2010 1,061.35
	4266 Part Time Groundsman	P/T Groundsmans wages Apr 2010 198.50
	4267 Litter Picker	Litter Picker wages Apr 2010 185.60
	4268 Cleaner	Cleaner Comm. Centre wages Apr 2010 255.20
	4269 HM Revenue & Customs	PAYE Tax & NI Apr 2010 771.21
	4270 NCC	Pension Contributions - Apr 10 360.80
	4271 Mrs J Macken	Postage 5.54
	4272 Mr C Bament	Parish Councillor Expenses 20.86
	4273 Northants CALC	Annual Subs / Internal Auditor 1,033.26
	4274 Northants CALC	Well Being Training Course 22.03.10 63.00
	4275 E.ON Energy	Street Light Electricity - Qtr 1.10 - 3.10 62.74
	4276 Lovell Hardware	Materials for groundsman 59.58
	4277 ESPO	Cleaning materials / Stationery 36.54
	4278 Anglian Water	Water Chgs C/Rooms 14.1.10-13.4.10 101.65
	4279 B & Q Financial Svs	Materials for groundsman 25.91
	4280 Raybell Supaskips	Skip Hire - St Davids Rec Grd 352.50
	4281 DDC	Emptying of bin Comm Ctr 1.4.10 - 31.3.11 1,138.29
	4282 Calico UK	PC Email addresses for Cllrs and Clerk 88.13
	4283 Came & Company	Annual Renewal of Council Insurance 2,675.92
	4284 A H Blason & Son	Fuel 121.44
	4285 Brixworth Youth Foundation	Community Grant 5,000.00

4286 Brixworth Travel Club	Community Grant	600.00
4287 Brixworth Cricket Club	Community Grant	350.00
4288 Brixworth Junior FC	Community Grant	700.00
4289 Brixworth Carnival Comm	Community Grant	500.00
4290 All Saints FC	Community Grant	100.00
4291 Victim Support	Community Grant	100.00
4292 DDC	Emptying of bin St Davids Rec 1.4.10-31.3.11	1,138.29
4293 Anglian Water	Water Chgs - Mill Gdn 14.1.10-13.4.10	12.45
4294 NALC	QPS Application	235.00
		<u>18,695.04</u>

10/974 Minutes of Meeting 20 April 2010

The Minutes of the Committee Meeting held on the 20 April 2010 having been previously distributed were accepted.

10/975 Pension Policy

It was resolved to adopt the Pension Policy, which had been circulated to members at the meeting.

10/976 Website Policy

It was resolved to adopt the Website Policy, which had been circulated to members at the meeting.

10/977 Grants Policy

It was resolved to adopt the Grants Policy, which had been circulated to all members before the meeting.

Recreation and Amenities Development

10/978 Report on DDC Summer Sports Roadshow

It was resolved for the District Council's Summer Sports Roadshow to use the Ashway Playing Field on 13 August 2010.

10/979 Date of next Committee Meeting

The next committee meeting is to be held on 18 May 2010.

Highways and Environment

10/980 To Accept Minutes of Meeting 6 April 2010

The Minutes of the Committee Meeting held on the 6 April 2010 having been previously distributed were accepted.

10/981 To Consider Contributing Towards the Cost for a Crossing across the A508 Bypass

The committee had discussed this matter and recommended not to contribute to a crossing, but to continue to request for a footbridge. Following a vote it was resolved not to contribute to a crossing at this stage. It was agreed to discuss this matter further at the next committee meeting.

10/982 To Approve the Costs for Two Additional Grass Cuts

It was resolved to approve the cost for two additional cuts, of approximately £800, for Banners to cut the grass verges in the village.

10/983 Report on Obstructed Footpath

The Chairman reported that one of the public footpaths across a field had been deeply ploughed in the winter, which had made it difficult for walkers to cross the field. The seed in the field is now starting to grow and the footpath has been kept clear.

10/984 Reply from NCC Brixworth Recycling Centre

A reply from NCC had been received giving details of a letter, which had been sent to all parishes in 2008 inviting members to a series of workshops. The Parish Council was concerned about the type and lack of consultation and agreed to write a letter to County Cllr C Millar.

10/985 Report on Email from DDC – Grass Cutting

The District Council no longer requires the Parish Council to cut the grass verges along Spratton Road this year. It was considered not to be worthwhile and the District Council will continue to cut the grass themselves.

Correspondence for discussion

10/986 DDC Business Rate Relief

Details from the District Council had been received with regards to business rate relief now available for businesses.

10/987 NCC You Choose Campaign

This item was deferred to the Annual General Meeting on the 12 May 2010 for further discussion.

10/988 NCC Northants Minerals & Waste Development Framework

This document was noted and to be reviewed at the Planning Committee meeting in June 2010.

10/989 NCALC Special General Meeting 15 May 2010

Cllr M Lacey agreed to attend the special General Meeting to be held on 15 May 2010.

10/990 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation.

10/991 Annual Report and Summer Newsletter

It was resolved to approve the printing of the Annual Report and the Summer Newsletter 2010 at a cost of £200.00 each. Both to be included in the next edition of the Bulletin.

10/992 Date of Next Meetings

The next Full Council Meeting is to be held on 25 May 2010 in the Community Hall, Library/Community Centre.

Annual Parish Meeting 5 May 2010

Annual General Meeting 12 May 2010

Urgent Matters For Report Only

10/993 Grants

Thank you letters had been received from the Cricket Club and Neighbourhood Watch.

10/994 Northants Green Spaces Forum 20 May 2010

It was noted that there is a Green Spaces Forum on 20 May 2010 in Wellingborough. It was agreed for the Clerk to attend.

10/995 Litter on St David's Recreation ground

Cllr Bament stated that he had reported the increase in alcohol litter on the recreation ground to PCSO Hillery.

There being no other business the meeting closed at 8.55pm

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Chairman

Signed as a true record of the above meeting.

Dated 25 May 2010